

Wesley United Methodist Church

Mission Trailers Safety and Stewardship

Trailer users,

Our intent is to avoid a long list of restrictive rules, but we do want to make you stop and think about the mission trailers and tools before, during and after your use. Our objective is to keep all of your team safe, have a meaningful Christian service experience, and leave the equipment well maintained for the next user.

Please review these general reminders with your group before using the trailers and tools.

1. Be careful. By the nature of the contents there are many sharp objects in the tool trailer. Watch where you put your hands and head. The FIRST AID kit is on the front door.
2. Small tools with unprotected blades, extra knife blades, etc. are stored in the top section of the toolbox. Please return them there. Do not place utility knives without retractable blades in the trailer.
3. Please make every effort to return all items to their storage space. Remember that the next person may have this trailer on a storm relief project, in the dark, and will appreciate that you put everything back where it belongs.
4. Small specialty tools such as the air hose chuck, the chainsaw wrench, 2 prong electrical adapters, etc. are stored in the top section of the black toolbox. When in doubt put odd items there. Please do not "hide" them somewhere else.
5. There are labeled 5 gallon buckets with specialty construction supplies. Please do not dump or combine these because you want to use the bucket. There should be extra buckets on board or you should buy them.
6. Place the drop cords back on the roller holders they were found upon. I know someone will be tempted to demonstrate their latest method of rolling up a cord but it probably results in tight loops and then kinked cords. Save that for smaller gauge wire. Use the cords in the trailer or comparable gauge cords. Do not use 18 gauge cords with Wesley tools.
7. Wesley has additional tools such as additional posthole diggers, sling blades, roof removal tools, etc. that we do not keep in the trailer due to space and weight. If you need more than what is in the trailer, contact me.
8. Do not buy 50# boxes of loose roofing nails. Wesley owns some 600# worth. If you need them call me.

Please check these items each time before moving the trailer.

1. All power tools accounted for. Tools, and equipment secured with bungee cords or tie-downs. (levels, power tools, hand tool bins, nothing loose on the work bench).
2. All cabinet doors are latched. Black toolbox drawers are locked (to lock >>open top, push drawers in all the way, close top to lock drawers, test drawers)
3. All containers of nails, screws and hardware are secured.
4. Ladders on top are stable and secured.

Please check these items upon completion of your trailer use.

1. Remove all trash and leftover material from the trailer. If you have significant quantities of lumber or unopened materials to donate – call me to arrange storage. Pick up all loose nails and screws.
2. Remove all used gloves, rags, paintbrushes, and goggles that are fouled with paint, tar, etc. and/or broken hand tools, bits or blades.
3. Remove all open containers of paint, stain, gasoline, roof tar, caulk, grass seed, etc. The one exception is the bin with the tool oils.
4. Unused containers of nails and screws can be left in the trailer but please make sure they are in robust containers (open cardboard boxes do not last)
5. Make a list of any/all supplies used up (including first aid supplies), bits and blade supplies exhausted, items broken, tools not working correctly, etc. so I can replace or repair them. Report any needed repairs or unusual observations related to the trailer.

You can e-mail me with whatever you need to report or any questions.

Thanks Dan Armstrong armstrongdw@gmail.com

updated 3Sept07